



Hungry Horse County Water & Sewer District

528 Colorado Boulevard, Hungry Horse, MT 59919 | 406-387-5694

Board of Directors Meeting (Special Meeting)

December 12, 2023 | 6:00PM

A. CALL TO ORDER 6:00PM President Wagner called the meeting to order.

B. ROLL CALL 6:00PM PRESENT: President Doug Wagner, Vice President Vivian Allen, Director Jamie Foster, (6:30PM)
Director Brent Schmidt STAFF: GMO Ben Shafer

C. ADOPTION OF AGENDA 6:01PM

6:01PM Wagner **MOVES** to approve the agenda with an amendment to remove item 1G from section E on the agenda.
AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**

D. PUBLIC COMMENT 6:01PM PRESENT: Pam Northrup

E. UNFINISHED BUSINESS 6:01PM

1. REVIEW AND FINALIZE MINUTES

a. 11/15/2022 6:01PM Wagner **MOVES** to approve the 11/15/2022 minutes as sent from the secretary.
Allen **SUBSTITUTE MOVES** to approve the 11/15/2022 minutes with corrections done by herself.

AYE (1) Allen NAY (2) Wagner, Foster **MOTION FAILED**

6:02PM Allen brought her own corrected sets of minutes to the meeting for all the minutes on the agenda. The board discussed the changes made by Allen. This set of minutes had a grammatical change made by Allen.

b. 04/20/2023 6:07PM Wagner **MOVES** to approve the 04/20/2023 minutes as sent from the secretary.

6:07PM Allen **SUBSTITUTE MOVES** to approve 04/20/2023 minutes as amended by herself.

6:30PM Foster **MOVES** to approve 04/20/2023 minutes as discussed.

AYE (2) VP. Allen, D. Foster NAY (1) P. Wagner **MOTION PASSED; SO RESOLVED**

The board discusses changes made by Allen. They compare her corrections to the secretary's minutes. Business email creation was the main discussion point for this set of minutes.

c. 05/25/2023 6:31PM Wagner **MOVES** to approve the 05/25/2023 minutes as sent from the secretary.

6:31PM Allen **SUBSTITUTE MOVES** to approve 05/25/2023 minutes as amended by herself.

6:54PM Wagner **MOVES** to approve the minutes with all the changes the board just made.

AYE (3) Allen, Schmidt, Foster NAY (1) Wagner **MOTION PASSED; SO RESOLVED**

The board discusses changes made by Allen. Grammatical errors were corrected by Allen. Schmidt prints Allen's sets of minutes for the board members. The board propose wording changes for the customers to better understand the minutes.

d. 08/17/2023 6:54PM Allen asks for copies of the most up-to-date versions be printed.

6:58PM Wagner **MOVES** to approve the 08/17/2023 minutes as sent from the secretary.

6:58PM Allen **SUBSTITUTE MOVES** to approve 08/17/2023 minutes as amended by herself.

The board discusses changes made by Allen. Allen suggests adding formal titles to the minutes, number of aye/nay votes. Allen changed "made a motion" to "moved". Allen suggested changing the second set of letter items changed to lower case. Foster and Wagner would like to change from the name to account number when discussing customers. The board works to summarize and redact lengthy text to remove any confusion. Grammatical errors were found and corrected. The board discussed removing "tabled for next meeting" items off of the minutes. The board returns to the conversation of the formal titles added to names on the minutes and decided to keep the fashion of having the titles in the roll call only.

7:45PM Wagner **MOVES** to approve the 08/17/2023 minutes amended.

AYE (3) Allen, Schmidt, Foster NAY (1) Wagner **MOTION PASSED; SO RESOLVED**

7:47PM Foster **MOVES** to table 09/21/2023 & 10/19/2023 minutes and a new set of 11/15/2022 minutes.

AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**

7:50PM Allen **MOVES** to change the date of the December meeting.

8:02PM Allen **SUBSTITUTE MOVES** to change the December meeting date if needed based on her jury duty scheduling.

AYE (2) Allen, Schmidt, Foster NAY (2) Wagner, Foster **MOTION FAILED**

Allen would like to move the meeting to December 28th because she has Jury Duty. The board discusses the potential of a date change, or even not having a December meeting at all. The board discusses issues they would like to address before the new year.

F. ADJOURNMENT 8:09PM 8:09PM Wagner **MOVES** to adjourn

8:10PM Allen **SUBSTITUTE MOVES** to adjourn at 8:10PM after the scheduled agenda time of 8:00PM

AYE UNANIMOUS **MOTION PASSED; SO RESOLVED**

Signed _____ **Date** _____
Douglas T. Wagner, President

Attested _____ **Date** _____
Raye Lynn Goodson, Secretary