



Hungry Horse County Water & Sewer District

528 Colorado Boulevard, Hungry Horse, MT 59919 | 406-387-5694

Board of Directors Meeting Minutes

April 16th, 2026 | 6:00PM

A. CALL TO ORDER 6:00PM President Wagner called the meeting to order.

B. ROLL CALL 6:00PM

PRESENT: President Doug Wagner, Director Jamie Foster, Director Brent Schmidt STAFF: GMO Ben Shafer

EXCUSED ABSENT: Bookkeeper Mallory Mumma, Secretary Raye Lynn Goodson, Director Dan Stahlberg, Vice President Tom Blakney GUESTS: Vivian Allen

C. ADOPTION OF AGENDA 6:01PM

6:01PM Wagner **MOVED** to adopt the agenda. AYE UNANIMOUS MOTION PASSED; SO RESOLVED

D. PUBLIC COMMENT 6:01PM

Allen stated she had no public comment at this time.

E. MARCH 2026 MINUTES TO APPROVE/CORRECT 6:01PM

6:01PM Wagner **MOVED** to accept the March 2026 minutes. AYE UNANIMOUS MOTION PASSED; SO RESOLVED

F. REPORTS 6:02PM

1. BOOKKEEPER'S REPORT (DIRECTOR'S REPORT) 6:02PM

The board and Shafer went over the Director's Report.

a. FINANCIAL STATEMENTS 6:03PM

USAGE & LOSS Shafer stated he would cover water loss in his Manager's Report. ADJUSTMENTS A customer was forgiven late fees because she accidentally sent her information and payments to Coram Water District. PAST DUE LIST List is shorter and Shafer covered who was off already. PROFIT & LOSS Shafer brought up needing Mumma to break down what items are in "Dues, Fees & Subscriptions" because that category is over-budget and it may be things that are in the wrong category. Shafer stated that Mumma said she may need to go over numbers with "Tangie" to supply proper numbers to the State. The board and Shafer went over the Profit & Loss in detail checking line items. BALANCE SHEET **6:09PM** Allen stated "the thing on the Balance Sheet is a discrepancy that has to do with Retained Earnings which more-or-less (past bookkeeper) 'obliterated' somehow, I forget the explanation. So apparently they have been adjusted to what they should be." Shafer stated the balance of the Glacier Bank checking and brought up it would be helpful to have Mumma add the maturity of the CDs. The board and Shafer discussed bank balances and CD totals. **6:14PM** Allen and Wagner discussed Fire Department water usage forgiveness in the past. Wagner asked to see copies of the receipts from usage of the Visa Card and Foster said it is available from the bank account. They plan to have it printed for future meetings. **6:17PM** Allen gave her description of what she believes the Retained Earnings could be. CHECK DETAIL Shafer went over the Checks. Shafer handed out time-sheets.

b. BILLS 6:19PM

6:19PM Schmidt **MOVED** to pay the bills for April 2026. AYE UNANIMOUS MOTION PASSED; SO RESOLVED

c. CORRESPONDENCE 6:20PM

Wagner had items for upcoming trainings.

2. MANAGER'S WRITTEN REPORT, DAILY LOG & TO-DO LIST UPDATE 6:21PM

Shafer went over his manager's report including bacteria sample results and training. He gave a summary of his water loss investigation in detail and covered a leak issue in Martin City that may pertain to this district's water loss. He stated in a training today that 10% is considered normal. The Water Quality Report is live on the website and a link will be added to customer's bills next month. The District's water must be tested for PFAS and the state covers cost. The water has already been tested, but if it needs to be retested they will send materials for the test. Wagner and Shafer discussed the process of getting water tanks painted.

3. SECRETARY'S REPORT 6:26PM

The board went over her report and addressed her question on when the Sprinkler Rate begins. The Sprinkler Rate starts June and goes through September of every year. The board went over line items that had been completed by the Secretary.

G. UNFINISHED BUSINESS 6:29PM

1. NONE

H. NEW BUSINESS 6:29PM

1. DISCUSS WATER REPAIRS IN BOULEVARD PARK

The board and Shafer discussed what steps need to be taken to repair a hydrant in Boulevard Park and other water access points that need repairs. They discussed installing a meter-pit and the overall cost of repairs and meter-pit installation.

6:35PM Wagner **MOVED** to change the hydrant out and install a meter-pit.

AYE UNANIMOUS MOTION PASSED; SO RESOLVED

2. TASK REVIEW 6:36PM

Shafer will add a meter-pit to the park and work on his leak investigation.

I. ADJOURNMENT (7:00PM OR SOONER) 6:37PM

6:37PM Wagner **MOVED** to adjourn. **AYE UNANIMOUS MOTION PASSED; SO RESOLVED**

Signed _____

Douglas T. Wagner, President

Date _____

Attested _____

Raye Lynn Goodson, Secretary

Date _____